



**Complaint Form:**

Please fill out the entire form and fax it to: 973-263-2223

**BUSINESS INFORMATION:**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

**CONTACT INFORMATION:**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please fill out the entire form and fax it to: 973-263-2223

**Today's Date:** \_\_\_\_\_

What motivated you to park at Vista Parking?

Referral     Coupon     Internet Ad     Other

How often do you park at Vista Parking? *Check One Box:*

1<sup>st</sup> time     Once Year     2-12 Year     2-12 Monthly

*What was the Vista Parking Managers Name at the time of checkout?*

Did you book a reservation from [www.VistaParking.com](http://www.VistaParking.com) ? Yes  No

How much did you pay? \$ \_\_\_\_\_

Currently, how many days did you park with Vista? \_\_\_\_\_

What was your total balance including Tax? \$ \_\_\_\_\_

What did you pay upon check out at our parking lot? \$ \_\_\_\_\_

Did you sign your Valet Ticket upon **Check In** when you first arrived at

Vista Parking?    Yes     No

Customers Signature: \_\_\_\_\_

Date Of Submission: \_\_\_\_\_

**Vehicle Info:**

License Plate #: \_\_\_\_\_

Year: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Color: \_\_\_\_\_

**Parking Info:**

Valet Ticket #: \_\_\_\_\_

**Reservation Confirmation #:** \_\_\_\_\_

**Date Of Incident:** \_\_\_\_\_

Customers Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**Managers Name:** \_\_\_\_\_

**Time:** \_\_\_\_\_ A.M.     P.M.

**Nature Of Complaint:**    Lost or Missing Property     Damage to Vehicle     Financial Issue     Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(office use only) Managers Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Managers Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_